

## Production Meeting Agenda

|                                   |   |                       |
|-----------------------------------|---|-----------------------|
| Shoot Title:                      | Please Don't Go- Music Video  |                       |
| Date of Meeting:                  | 14th November   |                       |
| Date of Shoot:                    | 14th November   |                       |
| Location(s) and times of Shoots:  | Reservoir<br>4pm<br>Studio  |                       |
| Outline of performance/ narrative | Here we are hoping to shoot a few nature- related images. We are planning to take images of trees, where we will later place a sketched outline of our performer. We will also be taking a picture of our performer and then similarly place a sketched outline over him. |                       |
| Who?                              | Performers  | Character / Direction |
|                                   | N/A   | N/A                   |
| Costume Make up                   | What?   | Who's responsible?    |
|                                   | N/A   | N/A                   |
| Props                             | What?   | Who's responsible?    |
|                                   | N/A   | N/A                   |
| Who is Filming?                   | Sequences   | Who?                  |

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|  |     |     |
|--|-----|-----|
|  | N/A | N/A |
|  |     |     |