

Advanced Portfolio (Component 3)

Group Agreement

This course work carries 25% of your A Level in Media Studies. Everyone has got a big stake in the success of the production! If the group works, the outcomes are more likely to work.

Discuss the following and agree on how to share the workload and make sure everyone gets an equal opportunity to participate and learn.

Please submit a group agreement on each of these items, print it, sign it and hand it to your teacher. This document should also be linked to your perfect production group post.

What Strengths and Weaknesses do you have as a group?	
Summer	Strengths - Location abilities, creativity, time management, transport
	Weaknesses - camera
Zoe	Strengths - Motivated, time management , make-up, transport
	Weaknesses - editing
Evie	Strengths - costumes, make - up, transport
	Weaknesses - editing
Scheduling (Test) Shoots Out of School	<p>We are able to commit provisionally to the following shooting schedule...</p> <ul style="list-style-type: none"> - Wednesday evenings - Mon-Fri period 4 - Sunday - Friday period 4/5
Roles and Responsibilities on Shoot	<p>Whilst we are all equally responsible for the quality of footage, we think that the best way to share the roles on shoot is...</p> <ul style="list-style-type: none"> - All collaborate and communicate taking everyone's ideas into consideration - Assign specific roles to each other - e.g evie=costume/ camera angles Zoe= makeup/ hair Summer= locations/ editing
Roles and Responsibilities in Post Production	<p>Whilst we are all responsible for post production, we think that the best way to share the editing workload is</p> <ul style="list-style-type: none"> - Share the workload hours equally
Creative Responsibility & Disagreements	<p>We understand that we are all equally responsible for creative outcomes, when there is a disagreement we will</p>

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	<ul style="list-style-type: none"> - listen to each other's ideas and decide which idea would work for all of us and fit well with our music video. - incorporate sections from each of our pitches to form the perfect video
Working on Shared Documents	<p>Many planning documents must be prepared as a group as they reflect a shared vision and shared practical planning. We will ensure that the workload is equally shared by</p> <ul style="list-style-type: none"> - Equally sharing the hours of work between people's free time and distributing each section evenly. - Use google as its easily accessed, shareable and cant be lost
Communication and Organisation	<p>The ways in which we will share ideas, resources and project documents is</p> <ul style="list-style-type: none"> - We will make a meeting agenda on google docs that we are all able to access and edit so that we all know where and when we will be working and what each person may need to bring to our photoshoots to ensure we are organised and use our time wisely.
What can you do if you feel unhappy within the group?	<p>There might be times when you feel excluded from the production. Alternatively, you may also feel as though someone is not working as hard as you, for our group we will settle our difficulties by...</p> <ul style="list-style-type: none"> - Communicating/ listening to each other - Being mature/ professional - Take into consideration each and everyone's ideas and merge them all together to form a unique clip/idea

Name: Summer Woodhead Signature: SEAW

Name: Zoe Carre Signature: ZCARRE

Name: Evie Bougourd Signature: EVB